

Sussex Coast College Corporation 2016-17

Declaration of Interests Form

What is a Governors Duty?

Governors have a duty to put the best interests of the College first and to safeguard the assets and reputation of the College. Governors additionally have a duty to avoid conflicts of interest. By law governors must not receive any benefit from their College, either directly for themselves, or indirectly for friends and family, in return for any service they provide to the College unless they have express legal authority to do so. 'Benefit' does not only mean financial benefit, but favourable treatment of any kind which could be said to have a financial value. This includes biased access to services or employment opportunities.

<p>I as governor/employee/* [<i>*delete as appropriate</i>] of Sussex Coast College Hastings have set out below my interests in accordance with the organisation's conflicts of interest policy.</p>	<p>Please give details of the interest and whether it applies to yourself or, where appropriate, a member of your immediate family, connected persons or some other close personal connection</p>
<p>Current employment and any previous employment in which you continue to have a financial interest.</p>	
<p>Appointments (voluntary or otherwise) e.g. trusteeships, directorships, local authority membership, tribunals etc.</p>	
<p>Membership of any professional bodies, special interest groups or mutual support organisations.</p>	
<p>Investments in unlisted companies, partnerships and other forms of business, major shareholdings [charities may set a figure here, e.g. more than 1% or 5% of issued capital] and beneficial interests.</p>	

<p>Gifts or hospitality offered to you by external bodies and whether this was declined or accepted in the last twelve months.</p>	
<p>Do you use, or care for a user of the College's services?</p>	
<p>Any contractual relationship with the College or its subsidiary.</p>	
<p>Any other conflicts that are not covered by the above.</p>	

Declarations of interest are a standing item on agendas. In addition to this requirement if you believe you have a perceived or real conflict of interest during a meeting you should:

- declare the interest at the earliest opportunity
- withdraw from discussions and decisions relating to the conflict.

If you are uncertain about whether an interest should be declared, please speak to the Clerk to the Corporation

To the best of my knowledge, the above information is complete and correct. I undertake to update as necessary the information provided, and to review the accuracy of the information on an annual basis. I give my consent for it to be used for the purposes described in the Code of Conduct and Standing Orders and for no other purpose.

Signed:

Position:

Date:

The Register of interests will be kept by the Clerk to the Corporation.