Fee Payment Form 2017-18

Sussex Coast College Hastings

Student Surname		Tuition Fees	£ .
Student Forename		Exam Fees	£ .
Student ID		Other Fees	£ .
Course		Total	£ .

Full Payment

☐ Please invoice my employer, details to complete on application form £ .

(proof of acceptance attached on Company headed paper, e-mail etc.)

Instalments

Where total fees are above £200 and the course is over 12 weeks, we will accept an instalment plan of 25% deposit (£100 minimum) followed by 3 instalments as indicated below with a payment method of Credit/Debit Card.

Course Start Date _____ Course Finish Date _____

£ . Deposit

Remainder to by paid by Instalments

£ . to be taken on 1st _____

£ . to be taken on 1st _____

£ . to be taken on 1st _____

(Payments are taken on the 1st working day of the month)

Final instalment should be at least four weeks before the end of the course

*** Cash/Cheque payment can only be excepted as full payment or deposits. Debit/Credit card details must be provided for the instalment plan.**

I authorise you to charge fees as indicated above to my card account.

Signature	Date

Card No:			
Valid From:		Expiry Date:	
Issue No (if applicable):		3 digit security code:	
Name as it appears on card:			
Address of cardholder:			
	Post Code		