

CORPORATION MEETING

DRAFT MINUTES

Date	2 July 2014	Time	14.00
Venue	Station Plaza Boardroom		
Chairman	Tony Campbell OBE KSG FRSA		

Membership: Tony Campbell OBE KSG FRSA (Chair); Pat Farmer (Vice Chair); Principal (Clive Cooke); Staff Governor (Wendy Bennett); Roger Dennard; Diana Garnham; Simon Hubbard; Graham How; Vic Kempner; Staff (Support) Governor (Bobbie Hargreaves); Ken Melsom; Derek Stevens; Student President (Rob Tyson); Sue Walton

In attendance: Jessica Stubbings; VP Finance (Biram Desai); VP Enterprise, Employment and Skills (Dan Shelley); Interim Vice Principals (Jean Scott and Jim Sharpe); newly elected Student President (Carlie Stace)

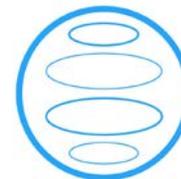
Apologies: Graham How; Jessica Stubbings; Student Governor (Prashant Sharma); Staff (support) Governor Bobbie Hargreaves

At 13.00 there was safeguarding training for governors led by Sue Fenwick, the Additional Learning Support Coordinator, Vicky Chainey, the Additional Learning Support Manager and Vic Kempner the safeguarding link governor.

	Item	Action
1.	<p>Apologies Apologies were noted and accepted from Graham How; Jessica Stubbings; Student Governor (Prashant Sharma); Staff (support) Governor Bobbie Hargreaves.</p>	
2.	<p>Declarations of Interest Sue Walton declared that she was an employee of Pestalozzi. Ken Melsom declared his directorship of Hastings Plaza Trading Ltd. Pat Farmer declared his membership of the Hastings and Rother Task Force. Tony Campbell declared consultancy work for Bexhill High School.</p>	
3.	<p>Membership Matters [Tony Campbell and Roger Dennard left for the item] The Chair of Search and Governance Development Committee reported that the Committee had considered in detail membership matters and re appointments and were happy to recommend to approve the following:</p> <ul style="list-style-type: none"> the renewal of term of office for Tony Campbell for a four year term from 06.07.14-05.07.18 the re appointment of Jessica Stubbings for a further one year term from 2.7.14-1.7.15 as a co-opted member of the CQS Committee and as an observer on the Corporation. the re appointment of Paul Evans for a further one year term from 2.7.14-1.7.15 as a co-opted member of the FHR Committee. the appointment of Roger Dennard as a co-opted member of the Audit Committee from the 7.7.14-6.7.15 	



	RESOLVED: The Corporation approved the re appointments listed above. Proposed: KM; Seconded: SH; CARRIED	Clerk
4.	Minutes of the last meeting RESOLVED: The Corporation considered and approved the draft minutes of the meeting held on 30 April 2014. Proposed: PF; Seconded: KM; APPROVED	
5.	Matters arising on the minutes Accreditation of Academy 6 – the Vice Chair asked if there was any progress and the Principal reported that he is meeting with Paul Frost shortly. College name change – the matter is being brought to a later meeting when the full history around the College name is gathered by the Principal and Chair. The Chair reported that the future of the re branding of the College, the association with the UoB and the wider context of the coastal region needs to be included in future discussions.	Principal Principal /Chair
6.	Chair's Introduction The Chair thanked the Student President for his work over the year and noted his achievements in involving governors with the student body and the success of the Learner Voice session. The Corporation wished the Student President well at university. The Chair thanked Roger Dennard for his commitment as a governor for 16 years as an independent governor and Chair of Audit Committee. The Chair thanked the Corporation for their commitment and dedication over 2013-14 and to SLT for all their hard work. He congratulated everyone who has worked so hard to achieve the Ofsted results and for maintaining the level of work and driving forward with the next steps towards Outstanding. The Chair noted the Corporation Strategy Away Day and governors agreed it was an excellent day discussing income generation and the future landscape of FE. He thanked the VP EES for the agenda and the team leaders for organising groups and discussions. The Chair passed on his congratulations to the Art and Design faculty and the SLDD team for the Summer Show. The Chair reported on the Deputy Principal shortlisting and interviews and the hard work from the Head of HR, the Principal's team (Caroline Jackson, Jenny Salt, Lindsay Marriott) and to governors and staff who were involved in the presentations. The Chair noted that the Clerk will pass on messages of congratulations and thanks to all relevant staff at the College on behalf of the Corporation.	Clerk
7.	Principal's Briefing The Principal took the report as read and focused a number of issues including: <ul style="list-style-type: none"> FE Loans consultation. The government has released a consultation on the expansion of the 24+ loans system to include 19-23 year olds who already have a Level 3 qualification and for anyone 19+ who already has a Level 2 to become eligible. The consultation also includes moving HNC/Ds into the FE loans arena (presently HE loans). The move could lead to a decrease in the SFA Adult Skills Budget (which would only be available for English and maths, Programmes for the Unemployed and possibly first Level 2 qualifications for under 23s); and enable the College to market a wider range of L2 and L3 courses to adults to enable them to retrain or upskill. For 24+ loans the College has performed above target. The focus for the College will be on whether the 19+ loans will affect the College's financial security. The sector will lobby against the changes but seems likely the changes will come in regardless. 	



- Further Education Learning Technology Action Group (FELTAG) report – the Principal reported that the government has published its response to the report on the use of technology in the FE sector. The report will have repercussions across the sector and the government has responded that it is mindful of the structural and cultural blockages affecting colleges moving forward with technology but strongly advocates that FE should be more vigorous in its adoption of e learning. The Principal reported that the College both wants and needs to move forward with e learning and has 3 priorities in response for 2014-15:

1. There is slow progress on VLE Moodle and the College needs to get it in place and piloted ready for full roll out in 2015-16. All curriculum areas need access this year so it can be seamlessly used in lessons in 2015-16.

2. Develop online provision internally. A priority for the CPD budget in 2014-15 will be the roll out of e learning.

3. Which purchases to make from external sources to drive e learning

The Principal noted that the College has been slow making e learning happening but will acceleration in 2014-15 it will be able to make substantial progress.

The SFA has already started to focus on the area and confirms that each college's funding settlement in 2015-16 will require 10% of the output to be delivered by e learning.

- **The Ofsted Data Dashboard** is explicitly for the purpose of governors. It draws on the same data as the College's dashboard with the main focus on curriculum and quality. The Principal reported that the Ofsted dashboard will be brought to the CQS Committee in September and to the Corporation in October.
- **Investors in Diversity Stage 2 accreditation.** The College was recently assessed by the National Centre for Diversity and has been awarded accreditation for 2 years. The Centre commended the College on its structured and planned approach to equality. The College has been encouraged to seek approval for the 3rd stage - Leader in Diversity (stage 3 award).
- **Restructuring 2014-15** The process is almost complete with a handful of posts to be filled. The Principal reminded the Corporation on the reason for the restructure and provided an update on neighbouring colleges restructures where 4 out of the FE Sussex colleges have not yet completed restructuring plans. The Principal noted that the process had gone well with the significant majority of colleagues and recognised trade unions co-operating positively.
- **Enrolment and Funding Performance** The College is forecasting total income of £19,030k in 2013-14. The College has achieved or succeeded all targets apart from 16-18 apprenticeships. The 14% overshoot in the SFA Adult Learner Responsive relates to funds negotiated in year with the SFA to help offset the 16-18 apprenticeship line and he noted that the College was wise to secure additional funds in year. The 3% overshoot in the EFA funding is lagged funding.
- **Other successes in 2013-14** include 24+ Adult Learner Loans and Projects and Pilots; the conversion of the Energy Centre to expansion space for Construction (Construction Industry Training Centre).
- UK Full Cost has performed below budget and is an area for focus for next year.

Clerk



	<ul style="list-style-type: none"> • A surplus of £38k for the full year's outturn for 2013-14 based on a full year turnover projection of £19.03m is important to achieve Satisfactory Financial Health. The Principal reminded the Corporation of the need to achieve it for a second recurrent year to ensure that the SFA lift the Financial Health Notice of Concern. A failure to achieve would lead to intervention by the SFA. • Student Shows, Awards and Exhibitions were well organised and demonstrated the high standard achieved by staff and students working together. The events covered all ability ranges and showcased the College and student successes. <p>The End of Year event will be afternoon tea in Coast on Friday 11 July and all governors are invited.</p> <p>Governors asked that training for the Corporation on Moodle is scheduled for next year to tie into the College's programme.</p>	<p>Clerk</p> <p>Clerk</p>
<p>8.</p>	<p>Strategic Plan 2013/14</p> <p>The Corporation considered a progress update against targets. It was noted that in subsequent years the item will be brought to the March Corporation meeting to allow a mid-year look at College performance against target. Each SLT member updated on progress against targets as follows:</p> <ul style="list-style-type: none"> • FE Choices is carrying an overall score of 81% (target for 2013-14 87%) from the Student Satisfaction Survey "Would you recommend the College to a friend?" The College rates very highly on the quality of teaching and learning but less well on IAG in terms of progression and listening to students and responding to their needs which is being addressed • Good or Outstanding learning is above target at 86% (target for 2013-14 80%) and all observations have now been completed. The Corporation questioned why the target for 2014-15 is 85% and asked if this is stretching enough considering that unannounced observations have been in place for some time. The Principal reported that the target will be looked at in September as part of the target setting exercise. • Overall success rates are in a band of 84-86% including English and Maths, the 2% tolerance is to include the volatility around Functional Skills. It was noted that there has been a significant improvement in Functional Skills. • Teaching and learning spaces – the Energy Centre has been converted to the Construction Industry Training Centre. There have been some positive meetings around room moves to facilitate staff for teaching and learning. • The College has focused on English and maths in 2013-14 to reach the target of all teaching staff having at least Level 2. To date there are still 7 staff outstanding in maths and 3 in English, all of whom are starting Level 2 courses on Tuesday and hope to complete by September. The ICT focus for staff will commence with the Microsoft Academy in place. It was agreed that it is positive that all staff now have Level 2 in English and maths and further work is required in developing confidence in teaching the areas. • Staff turnover is 11.5% (target of below 12% for 2013-14) • Absenteeism is 4.5 days (target of sector average of 8 days) and is helped by the Staff Absenteeism Policy and Support Managers giving re-entry to work interviews to their staff 	<p>Clerk</p> <p>SLT</p>



	<ul style="list-style-type: none"> • Midyear reviews for midyear appraisals show 80% for overall staff performance at good or better (target of 75% for 2013-14). The Principal noted that the rigour of the target setting and the way in which appraisals are conducted is questionable and there is more work to do on enabling managers and staff to be clearer in negotiating targets. There is a plan in place for the new academic year which the F&HR Committee considered at its last meeting. The Chair questioned whether it was the policy or the process of carrying out the appraisals that required further work. The Principal confirmed that the policies are in place but the College has not been robust in the setting of smart targets and a two day training session was in place for staff to address issues. • Employment Satisfaction Survey – the College achieved 71% (target of 65% for 2013-14). The VP EES reported that this is still not good enough and puts the College in the lower quartile. For the current survey the College has increased response rate by 100% and is confident of better results. • It has been a successful year with good engagement with the UoB and academies. 58% of students from Hastings Academy that progress to the College and 43% from St Leonards Academy. For 2014-15 the College expects to at least meet the targets. The Chair congratulated staff on their hard work in forging partnerships with local schools and academies. • Adults Learning Strategy. The VP EES reported that planning actions and activities for 2014-15 is underway • Operating surplus is not at budgeting level at £38k (target of £371k for 2013-14) • 16-18 FT learner numbers are historically good and continue positively at 2018 learner numbers and £8585k (target of 2033 and £8585k for 2013-14) • 16-18 apprenticeships budget funding is struggling at £1150k (target of £2,128k for 2013-14) and the College is doing what it can to meet targets • International is struggling with a prudent provision and subject to final matters it is hoped to increase by year end from £285k (target of £700k) • The Adult Skills budget has exceeded target at £3129k (target of £2732k for 2013-14) • Total HE income is positive and has exceeded income at £1392k (target of £1109k for 2013-14) <p>The Corporation questioned whether the College was confident that an outcome is £3m is deliverable next year. The VP Finance reported that in 2013-14 the College did not have the benefit of carry in funding. Around 30% is already earned with carry in. The College has had a detailed look at subcontracting and is trying to generate as much as possible. The team know the ability of the subcontracting teams to deliver. The sector is now virtually out of recession and into full growth and there has been a significant upsurge of 16-18 apprenticeships in the last quarter and in the first quarter a premium number should be coming through. The Corporation asked that the £300k surplus deficit in the targets is moved from amber to red. It was agreed that in the context of the current climate in the sector posting a surplus is positive.</p>	SLT
9.	<p>Performance Update Key Performance Indicators Dashboard. Full details available on the dashboard. The SLT updated the Corporation as follows:</p> <ul style="list-style-type: none"> • Total college income £19m • Operating surplus to increase by £100k per month until year end • Staff costs 68% with additional costs on English and Maths. The benefits for next year with a centralised timetable should make a positive impact 	



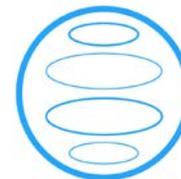
	<ul style="list-style-type: none"> • 16-18 Learner Responsive funding is very positive • 16-18 Apprenticeships funding is struggling • A new box on the current overdraft has been included at the request of the F&HR Committee and is favourable against target <p>The VP Finance reported that the College has been selected for a full funding audit. The College is confident the result will be positive and has the benefit of a strong Head of MIS in post. The audit will need completion by early October.</p> <ul style="list-style-type: none"> • Voluntary staff turnover is low • OTL grades are 86% good or better • Learner responsive retention is above targets and for all durations it is on target • For success rates the College is expecting to meet 90% for all duration and 70% functional skills (86% included) • Overall success rates for apprenticeships are 80.7%, timely may come down by 1% but will hit the 78% target • Student attendance is under the target figure 86.2% and the College is doing work to ensure it captures all attendance with the Head of MIS <p>Management Accounts – May 2014</p> <p>The VP Finance reported on the overdraft position which is benefitting from the Pyke House and Lion Street sale. The College is looking to increase surpluses going forward to ring fence capital funds for match funding for capital projects. Debtor days have been included in the accounts to show how it moves in year. The Corporation asked for an update on the Libyan contract. The VP EES noted that he has daily contact with the Embassy and the Flight School and noted there had been some lessons learned from the process.</p> <p>Risk Register</p> <p>The VP EES reported that he had recently taken over Risk Management from the VP Resources. He noted that there are currently over 140 risks and he would spend the summer looking over and amalgamating to avoid repetition. Extra training for risk owners and for the Corporation would be taking place in 2014-15. He noted that the 4 risk system was very useful when utilised effectively.</p> <p>The Corporation noted the 2 high risks – apprenticeships and international income. The VP EES reported that the actions in the risk register are out of date and have been updated and some issues around the functioning of the system were being addressed with the supplier.</p> <p>The Corporation noted that anything over a net risk rating of 16 comes to the Corporation and subcommittees.</p>	Clerk
10.	<p>Student Governors’ Report</p> <p>The Student President provided a review of 2013-14 and noted that copies of the full presentation went to the CQS Committee on the 5 June and are available from the Clerk. The Principal reported that the Deputy Principal & CEO had found the Student President’s commitment to the role incredibly helpful.</p>	
11.	<p>Report from CQS Committee</p> <p>The Corporation noted the report from the meeting held on 5 June 2014 and the Post Inspection Action Plan. The Chair of CQS reported that the key issues around attendance, retention and predicted success rates are all very positive and improved and amber ratings are due to predictions rather than actuals being available at present. He noted that Functional Skills remains a concern. He reported that the College continues to drive forward following the Inspection early in the year and there</p>	



	<p>has been no dip in performance. The Corporation asked about the pockets of poor retention noted in the report and the Interim VPs reported that this related to Hair and Beauty and Health and Childcare and measures are in place to address areas of concern. The Chair of CQS noted the importance of consistent results across the College to move towards Outstanding.</p> <p>The Corporation considered the revised terms of reference for the CQS Committee. RESOLVED: The Corporation approved the updated terms of reference for the CQS Committee. Proposed: PF; Seconded: VK; CARRIED</p>	
12.	<p>Report from Audit Committee The Chair of Audit Committee passed on his thanks to Roger Dennard as a superb Chair of Audit Committee and thanked him for agreeing to stay on Audit Committee as a co-opted member for 2014-15.</p> <p>The Chair of Audit reminded the Corporation about the formula for risk appetite, noting the highest rating is 24. The Audit Committee recommended to approve continuing with a risk appetite of 16 and governors agreed. RESOLVED: The Corporation approved a risk appetite of 16 for 2014-15. Proposed: DS; Seconded: RD; CARRIED.</p> <p>The Corporation looked at the updated Risk Management Policy and it was noted that in 2014-15 Committees will be tasked with reviewing their net and gross risks relevant to their terms of reference. The Vice Chair of Corporation asked that the charts in the policy are updated to reflect this change. RESOLVED: Subject to the amendment above the Corporation approved the updated Risk Management Policy. Proposed: DG; Seconded: SH; CARRIED</p> <p>RD reported on the process and interviews for the appointment of internal and external audit services. He noted that there had been 3 applications for each service. BDO (for external audit) and Baker Tilly (for internal audit) had been recommended due to their connections and specialisms in the sector. The Chair of Search and GD Committee reminded governors that under the new freedoms and flexibilities Colleges are no longer required to retain an internal audit service but the Corporation had considered and agreed to retain the service as an external assurance. RESOLVED: The Corporation approved the appointment of BDO (for external audit) and Baker Tilly (for internal audit) for a 3 year appointment. Proposed: DS; Seconded: RD; CARRIED</p>	Clerk
13.	<p>Report from Search and Governance Development Committee The Chair of Search and GD Committee took the report as read. The Chair and Principal spoke to the Corporation about governor involvement at the College including PPRs and lesson observations. The Principal highlighted the importance of governor involvement and noted that the Outstanding leadership and management grade at the last Inspection was related to the involvement and proximity to detail by the SLT and Corporation. He noted that Ofsted is ramping up the role of governance and he encouraged members to partake in those activities that allowed them to get close to the detail and look at performance against clear details. Ofsted were impressed with visits to lessons, the governor link programme and learning walks and the Corporation is ahead of the sector in its governor involvement with its College. The Vice-Chair added the involvement of governors in the SAR process, in</p>	All



	<p>particular attending the Governance SAR on the 7 October, was important.</p> <p>The Chair of Search and GD reported on the need to maintain good quality governors on the Corporation and he encouraged governors and the SLT to come forward with any recommendations for new governors. He noted that the Clerk and Student President have put together documentation for interested candidates which will be available shortly. Governors asked what type of skills set is required for new governors and the Clerk agreed to circulate the advert. It was agreed one of the roles needed to be finance/audit based. One governor asked that more commercially based individuals are appointed to the board.</p> <p>E governance and paper light meetings. The Chair of Search and GD Committee reported that the process for implementing e governance was being slowed down to ensure it is effective and fit for purpose. The ICT Manager has joined the working party and has suggested that the pilot would be an excellent process for the College to follow for as part of its move towards e learning. The details on costs and purchase/lease will be looked at by the VP Finance.</p> <p>Governors noted the importance of being able to annotate documents was an important consideration in choosing software.</p> <p>The Corporation considered Committee membership for 2014-15. RESOLVED: The Corporation approved Committee membership for 2014-15. Proposed: VK; Seconded: DS. CARRIED</p> <p>The Corporation considered the updated terms of reference for the Search and GD Committee. RESOLVED: The Corporation approved the updated terms of reference for the Search and GD Committee; Proposed: SH; Seconded: VK; CARRIED</p> <p>Membership renewals (see item 3)</p>	<p>Clerk</p> <p>Clerk/ VP Finance</p>
<p>14.</p>	<p>Report from Finance & HR Committee</p> <p>The Corporation noted the report from the meetings held on 7 May and 18 June 2014. The Vice Chair questioned whether the 1% cost of living award to staff should be approved by the Corporation. The Principal noted that the award had been included as part of the final budget for approval and governors noted they were happy to approve the award as part of the budget consideration and approval.</p> <p>The Corporation considered the Student Support Funds Policy. RESOLVED: The Corporation approved the revised Student Support Funds Policy. Proposed: KM; Seconded: DG; CARRIED</p> <p>Final Budget and three-year financial plan 2014/15</p> <p>The VP Finance pointed the Corporation to the summary of proposals. He reported that it was important to note the proposed surplus of £595k to meet loan obligations and invest in operating capital expenditure. This represents 3% of total income which is consistent with a move towards stable long term finances. Surpluses increase to £695k and £815k in subsequent years. The College is planning for income of £21,758k in 2014-15 and this is 14.1% higher than the latest 2013-14 forecast income. The reason for the increase is primarily growth in apprenticeships of all ages, growth</p>	



in 24+ loans and in greater funded numbers in the 16-18 Learner Responsive allocation. This includes a 1% cost of living award to staff.

The Corporation considered the final budget and congratulated the VP Finance and his team on the presentation of the document which is clear and provides a helpful summary.

The Chair asked if there was anything in the budget that the VP Finance wished to draw out for reporting.

The VP Finance reported that there had been discussion in the sector about whether a 3 year plan is sensible in the current climate. He noted that the SFA requires a 2 year plan. He reported that the College must adapt to where government funding is going and the outlook of the SLT and the Corporation looking at income growth as well as cost reduction is very positive. The College is looking at change and adaptation over the next 3 years.

Recommendations for 2014-15 subcontractor allocations

The VP EES reported on apprenticeship income noting that over £2.5m is partner generated from the £3m figure. He explained that the partners find and deliver the apprentices they are subcontracted to deliver. The Corporation considered the recommendations. The VP EES reported that subcontractors had put in for £10m and had been allocated £2m. He noted the potential growth in 16-18 apprenticeships and 24+loans and the capacity from partners to provide this.

The VP EES reported on the issues from this year with one partner going into liquidation and some underperforming partners. New partners have gone through due diligence and there has been £600k in year growth this year. The College is going to go out to the SFA to bid for more from the 1 August.

For the 16-18 apprenticeships there is already £900k in the carry in and the team has tried to ensure that the risk is managed.

The Corporation asked what proportion of the contracts are based outside the area and the VP EES reported:

16-18 LR study programme – all in Sussex due to rules and regulations

16-18 apprenticeships– 80% is out of Sussex

Adult Skills budget - Classroom 80% is out of Sussex.

Adult Skills budget - Apprenticeships – out of 280 about 60% is in Sussex

24+loans 80% is out of Sussex

Community learning is all in Sussex

The VP EES noted that Internal audit has recently audited subcontracting and documentation and processes have been refreshed following recommendations. The F&HR Committee are provided with full details of subcontracting work and the College is able to look in detail at Companies House accounts for additional assurance alongside its own due diligence processes.

RESOLVED: The Corporation approved the recommendations for 2014-15 subcontractor allocations. Proposed: KM; Seconded: SW; CARRIED

Report on International income

The Corporation noted the report which F&HR had asked for following its last meeting. They had asked for further details on how realistic the international £500k target is.

The report shows where the focus areas are, what existing contracting work is already secured (around 50% to date) and other projects being developed in train and a range of other work coming forward. The VP EES reported that the Head of International has a number of areas for contracted work not included in the paper.



	<p>Governors asked if there was likely to be any reputational fall out from Libyan students leaving and going elsewhere. The VP EES noted that all students are on visas. Governors asked if the Tatweer Project was a positive project considering the issues with the Flight contract. The VP EES reported that it was and was likely to go ahead.</p> <p>Student Council Budget 2014-15 The Student President had presented full details at the last F&HR Committee. The budget proposed is £4050 and is the same as last year. RESOLVED: The Corporation approved the student council budget for 2014-15. Proposed: KM; Seconded: SH; CARRIED</p> <p>Student Constitution The Chair of F&HR updated the Corporation on the proposed revisions to the constitution. The major change is the move to rename the Student Council the Student Union and he assured the Corporation that there are no implications from the name change. RESOLVED: The Corporation approved the revised Student Constitution. Proposed: KM; Seconded: PF; CARRIED</p> <p>Pay Policy The Corporation considered the revised Pay Policy. The Chair of F&HR reported that the VP Resources had provided full details of the changes to the F&HR Committee and the changes are minor. RESOLVED: The Corporation approved the revised Pay Policy. Proposed: KM; Seconded: PF; CARRIED</p> <p>The Corporation considered the updated terms of reference for the F&HR Committee and noted that the Committee will meet for one additional meeting next year. RESOLVED: the Corporation approved the updated terms of reference for the F&HR Committee. Proposed: KM; Seconded: PF; CARRIED</p>	
15	The Corporation agreed the annual cycle of business for Corporation and its standing committees subject to updates discussed at the meeting (Ofsted dashboard to be presented to the CQS Committee on the 11 September 2014; the review of Strategic Targets to be considered at the Corporation meeting on the 29 April 2015).	Clerk
16.	The Corporation noted the Calendar of Corporation and Committee meetings for 2014-15 and confirmed there had been no new changes in the calendar.	
17.	AOB The Clerk circulated a limerick from the VP Finance.	
	Meetings for 2014-15 1 October 2014; 10 December 2014; Strategic Away Day 9 January 2015; 29 April 2015; 24 June 2015	

Meeting closed at 16.00

Staff and Student Governors depart. Independent Governors and the Principal remain for Confidential C agenda items.

Meeting attendance 2013-14:90%

Meeting length: 2hrs 18mins